



**Governance & Ethics Office**

The reporter shall complete this form when filing an ethics concern and forward to the Office of Governance and Ethics at the following email address: [ask.ethics@merakisis.com](mailto:ask.ethics@merakisis.com).

Merakisis's Governance and Ethics Office will protect your confidentiality and anonymity to the greatest extent possible.

Reporters Information	
<b>Name:</b>	<b>Title/Classification:</b>
<b>District/Office/Division:</b>	<b>Telephone Number</b>
<b>Address:</b>	<b>Date:</b>
<b>Personal/Work Email:</b>	<b>Date of Incident:</b>
<b>Date of When You First Became Aware:</b>	<b>Would You Like to Remain Anonymous?</b>

Subject(s) of Ethical Concern (Use Additional Sheets if Necessary)		
<b>Subject Name (1):</b>	<b>Title/Classification</b>	
<b>District/Office/Division:</b>	<b>Telephone Number</b>	
<b>Work Address:</b>		
<b>Supervisor Name:</b>	<b>Title/Classification:</b>	<b>Telephone Number:</b>



<b>Subject Name (2):</b>		<b>Title/Classification</b>
<b>District/Office/Division:</b>		<b>Telephone Number</b>
<b>Work Address:</b>		
<b>Supervisor Name:</b>	<b>Title/Classification:</b>	<b>Telephone Number:</b>
<b>Subject Name (2):</b>		
<b>District/Office/Division:</b>		<b>Telephone Number</b>
<b>Work Address:</b>		
<b>Supervisor Name:</b>	<b>Title/Classification:</b>	<b>Telephone Number:</b>

Types of Specific Ethical Concern(s)	
<input type="checkbox"/> Incompatible Activities/Conflict of Interest	<input type="checkbox"/> Hiring
<input type="checkbox"/> Misuse of state resources (i.e. time, vehicle, etc.)	<input type="checkbox"/> Neglect of Duty
<input type="checkbox"/> Retaliation	<input type="checkbox"/> Fraud/Falsification
<input type="checkbox"/> Theft	<input type="checkbox"/> Health and Safety
<input type="checkbox"/> Discourteous/Unfair Treatment	<input type="checkbox"/> Hostile Work Environment
<input type="checkbox"/> Discrimination	<input type="checkbox"/> Harassment
<input type="checkbox"/> Employee Benefit	<input type="checkbox"/> Other (specify)



**Description of Ethical Concern Include specific facts and circumstances for each concern.  
Specify who, what, when, where, why and how. Use additional sheets if necessary.**